

October 27, 2025

Karis Course Registration & Cancellation Policy - Terms & Conditions

Karis Workplace Learning Managers are pleased to welcome employees from partner Developmental Services organizations to learn alongside Karis employees from across Ontario and Saskatchewan.

Courses are available at a cost of \$35 per person, payable through PayPal on the Karis Learning Management System.

Our course cancellation policy is as follows:

1. If Karis Disability Services cancels a course, a full refund will be issued.
2. Participants may cancel or withdraw from a course by emailing learning@karis.org.

Refund Timelines

If a cancellation is made:

- 7 or more calendar days before the course: \$25 refund (a \$10 transaction fee applies)
- 3 to 6 calendar days before the course: \$15 refund (a \$20 transaction fee applies)
- Less than 48 hours before the course: No refund will be issued
- Lateness or No Shows: Courses start promptly at the scheduled time. Participants arriving more than 15 minutes late will not be permitted entry, and no refund will be provided.

Refund fees help cover administrative and facilitation costs and ensure that limited seats remain available for learners who are ready to attend.

We encourage participants to plan ahead and ensure they are available for the full session time. Your commitment helps us to keep our courses affordable and ensures spots are available for others who wish to attend.

WAIVER OF LIABILITY - Karis Disability Services is committed to providing a safe and professional learning environment. By participating in this virtual course, participants acknowledge that they are responsible for their own equipment, internet connection, and workspace safety. Karis Disability Services is not responsible for technical issues, data loss, or other circumstances beyond its control that may affect participation or course completion.

To learn about Karis Cancellation Policy for the University of Waterloo Leadership Certificate courses, see <https://karis.org/media-resources/leadership-development>